Life Claim

Please see instructions on page 2 for completing this form.

Instructions for completion & requirements

PLAN MEMBER LIFE CLAIM (please print all answers)

Complete page 3, 4 & 5 of this form

- Plan administrator complete and sign section 1,
- Claimant complete and sign sections 2, 3 & 4.

Please check for the following requirements:

Proceeds UNDER \$300,000

 Original, certified or notarized copy of Funeral Director's Statement of Death, and newspaper death report or obituary notice (if available)

OR

Original, certified or notarized copy of Provincial Death Certificate

OR

Attending Physician's Statement (page 9 of this form)

Proceeds \$300,000 and OVER

Original, certified or notarized copy of Provincial Death Certificate

OR

Attending Physician's Statement (page 9 of this form)

Accidental Death

 Attending Physician's or Coroner's Statement (page 11 of this form)

Plan sponsor administered group (if you maintain the eligibility records for the plan member, please complete the section for plan sponsor administered groups)

ORIGINAL of the Plan Member Enrolment form

DEPENDANT LIFE CLAIM (please print all answers)

Complete page 6, 7 & 8 of this form

- Plan administrator complete and sign section 1,
- Claimant complete and sign sections 2, 3 & 4.

Please check for the following requirements:

Proceeds UNDER \$300,000

 Original, certified or notarized copy of Funeral Director's Statement of Death, and newspaper death report or obituary notice (if available)

OR

Original, certified or notarized copy of Provincial Death Certificate

OR

Attending Physician's Statement (page 9 of this form)

Proceeds \$300,000 and OVER

 Original, certified or notarized copy of Provincial Death Certificate

OR

Attending Physician's Statement (page 9 of this form)

Accidental Death (if applicable)

 Attending Physician's or Coroner's Statement (page 11 of this form)

Plan sponsor administered group (if you maintain the eligibility records for the plan member, please complete the section for plan sponsor administered groups)

○ COPY of the Plan Member Enrolment form

Miscellaneous requirements

Payments to minor beneficiary

ORIGINAL or NOTARIZED copy of Court appointment of Guardianship of the Estate of the Minor

Payments to estate

ORIGINAL or NOTARIZED copy of the Probated Will or Letters of Administration for proceeds \$50,000 and over.

Beneficiary has died before the plan member

ORIGINAL, CERTIFIED or NOTARIZED copy of deceased Beneficiary's Proof of Death

Please submit this claim to the appropriate address:

Manulife Financial Halifax Group Life Claims Office PO BOX 1030 STN CENTRAL HALIFAX NS B3J 2X5 Tel: 1-866-447-4517 (902) 453-4300 Fax: 1-866-292-9050 (902) 429-7292 Manulife Financial Montreal Group Life Claims Office PO BOX 395 STN PLACE-D'ARMES MONTREAL QC H2Y 3H1 Tel: 1-866-236-6313 (514)288-6268 Fax: 1-888-488-6738 (514)286-6738

Group Benefits Plan Member Claim Life and Accidental Death (if applicable)

For dependant death claim use pages 6, 7 & 8. Please print clearly

1	Plan administrator's statement for death	Plan contract number(s) Account/Division number Class			Class	Union local	Plan me	ember ce	ertificate n	umber	
	of plan member	Plan sponsor's name					Deceased plan me	ember's jo	ob title		
		Deceased plan member's name (last, first, middle initial) Date of birth (dd/mmm/yyyy)							nmm/yyyy)		
		Date of employment (dd/	mmm/yyyy	/) Bene	eficiary's nar	ne (last, f	first, middle initial)			Re	elationship
		Check applicable benefit						Basi	c Accide	ental Death	ı \$
		Optional Life \$. O Per	rmanent Pai	d Up Life	\$	Optio	onal Acc	idental De	eath \$
		Date last worked (dd/mmm/yyyy) Salary as of last day worked					ž	Semi-mo Bi-weekl		Weekly	
		Regular number of hrs. worked/week	Salary eff	fective dat	ie (dd/mmm	/yyyy) D	Pate of death (dd/mm	ım/yyyy)		of termina plicable) (o	tion dd/mmm/yyyy)
		Did the plan member					-	\bigcirc	No		
		Retired) Tempora	ary layoff			smissed esigned				
								v henef	fits file	d during	this period?
		If plan member was disabled prior to death, was any claim for disability benefits filed during this Yes No If "Yes", please provide claim number and name of carrier Claim number Name of carrier						the period.			
		Was this death accid	ental?) Yes	∩No						
		If "Yes", please have t (page 11) completed a	he Attend	ling Phys	sician's or i is claim.	Coroner	's Statement Date	e of accid	lent (dd/	mmm/yyy	y)
		Did the accident occ	ur while	plan me	mber was	workin	ia?				
				•			ess of accident.				
		Location of accident		-	ess of accid						
		For Optional Life onl	v - Was i	olan mer	mber insu	red at n	on-smoker rates	;?			
		⊖Yes ⊖No if '									
	For plan sponsor administered groups only:	Most recent effective dat member's coverage (dd/			0	effective date of plan member's Date			to whicl nmm/yy		is were paid
	If you maintain the eligibility records for the plan member please fill out this section and submit ORIGINAL enrolment form for this plan member.										
	Plan administrator's declaration	<u>I certify</u> that the information in this form, and any further verbal or written statement provided by me in the further and complete to the best of my knowledge. The information in this statement will be kept in a Group Bellife, health, or disability file with Manulife Financial and might be accessible by the claimant or third parties to access has been granted or those authorized by law. By providing the information <u>I consent</u> to such unedite release of any information contained herein.						Group Benefits I parties to whom			
		Authorized signature					Date signed (dd/m	mm/yyyy	') Ai	rea code a	ind phone number
		×							()
		Mailing address (number	, street)				City	F	Province		Postal code

2	Claimant's statement for death of a plan member	Relationship to deceased plan member	er	Plan numbers o	of other Manulife Financial plans for which a claim is being made		
		Cause of death					
	IF DEATH WAS ACCIDENTAL, please	Date of accident (dd/mmm/yyyy)	Time of ac	ccident			
	answer the following questions. Use a separate sheet of paper if required. If not accidental, please read and sign below.	Fully describe the accident; where was the deceased and what was he/she doing at the time of the accident?					
	Please provide the names and addresses of any witnesses to the accident	Name(s)			Address(es)		
		Did the deceased ever suffer fro		• •	ny bodily or mental disorder?		
3	Settlement account (Manulife Bank Safe Access Account)	beneficiaries may have their insur (called the Safe Access Account) account provides you with easy a Eligibility requirements This payment option is not availal • If total insurance proceeds from • To minors, courts, trusts, estate • If the claimant does not have a • If the claimant is not a resident • For some insurance products o Any claims or claimants that are n	rance policy with our a access to y ble: n a Manuli es, corpora a Social Ins t of Canad or Group B not eligible proceeds a: 0 or 1-866-	cy proceeds do affiliate compar your funds with ife group policy ations, partners surance Numb a. ienefits plans. e for this form of by cheque. If 447-4517	ships or other entities.		

4	Claimant's personal information	Claimant's name (last, first, middle initial)	CI (Claimant's phone number					
		Claimant's mailing address (number, street)		City	Province	•	Postal code		
		Claimant's date of birth (dd/mmm/yyyy)	Claimant's Social Inst	urance Number					
	Claimant's certification and authorization for all death claims	I CELLIN IN THE INFORMATION IN THIS FORM, AND ANY TURNET VEDALOF WHILE STATEMENT PROVIDED BY THE							
		(name of deceased)							
		<u>I understand</u> that Manulife Financial (information related to the deceased's (collectively referred to in this authoriz Information pertaining to this claim, ind health care institution and any other m release and exchange Information req purpose of benefits plan administration Manulife, its reinsurers and/or claim se organizations listed above and/or each Social Insurance Number for tax repor be as valid as the original. <u>I authorize</u> Manulife to share necessar	autopsy of erson or of crator, hea roner and claims ser laim ("Pur nd disclos rposes. <u>I</u> a to version	y or coroners inquest reports organization who has ealth care professional, ind investigative agency, to ervice providers for the urposes"). <u>I authorize</u> ose to the persons or <u>I authorize</u> the use of my in of this authorization shall					
		of opening a Safe Access Account ("S	,. C						
		Manulife Bank Safe Access Account Terms and Conditions If I am eligible for an SAA, <u>Lauthorize</u> Manulife Bank to obtain, verify, give, share and exchand information about me, now and in the future, with any individuals, financial institutions, business other parties with whom I have, or propose to have, financial or personal dealings, or who hole such dealings, such as credit bureaus. My personal information will be used for the purpose of identity and the accuracy of the information I provide. Manulife Bank may collect information we the purposes of administering and maintaining my financial records and as may be otherwise required by law. <u>Lauthorize</u> any person that Manulife Bank contacts under this authorization to information about me. <u>Lauthorize</u> Manulife Bank to record my telephone conversations for the my SAA and to maintain quality service levels. If I do not wish that my telephone conversations <u>Lagree</u> only to communicate with Manulife Bank in writing and request that any response by M writing as well. <u>Lunderstand</u> that information relating to Manulife Bank's privacy policy is avail www.manulifebank.ca or by calling 1-877-765-2265.							
		 not made alternative payment arrange An SAA will be opened for me and Manulife Bank will provide me with (a) an SAA Operating Agreement (" operation of the SAA; (b) a brochure that sets out the fee: Lagree to be bound by the Operati 	proceeds will be depo ents: nt") which will set out the applicable to my SAA he fees set out in the required for tax report est rates from time to ti	t out the terms and conditions for the SAA (the "Brochure"); the Brochure;					
		I understand that if I do not consent to the use of my personal information as outlined in th Bank Safe Access Account Terms and Conditions, I may mark the box below to arrange to proceeds by cheque.							
		◯ I wish to receive the proceeds I	by cheque.						
		<u>I understand</u> that any personal inform authorization will be kept in a group lif limited to: Manulife employees, repres persons to whom I have granted acce	e, health or disabilit entatives, reinsurers	y benefits file. Access s, and service provider	to my per	sonal info	ormation will be		
		Lunderstand that Manulife's privacy p have the right to request access to the inaccurate information corrected.							
CI	aimant's signature	Claimant's signature			Ľ	Date signe	ed (dd/mmm/yyyy)		

Group Benefits Dependant Claim Life and Accidental Death (if applicable)

For plan member death claim use pages 3, 4 & 5. Please print clearly.

Plan administrator's statement for death	Plan contract number(s)	Account/Division	on number	Class	Union local	Plan mem	nber certificate r	umber		
of dependant – plan member details	Plan sponsor's name				Employer's name	(if different	from plan spon	sor)		
	Plan member's name (las	t, first, middle initi	al)			Da	ate of birth (dd/n	ımm/yyyy)		
	Plan member's mailing a	ddress (number, st	reet)		City	Pro	ovince	Postal code		
	Date of employment (dd/r	mmm/yyyy) Job	title							
	Check applicable benefit(Ов	asic Accidenta				aid Up Life \$			
	Optional Life \$	() o	ptional Accide	ental Dea	th \$	-				
	Date last worked (dd/mm	m/yyyy) Salary a \$	s of last day v	vorked	AnnuallyMonthly	ž	emi-monthly -weekly	◯ Weekly◯ Hourly		
	Regular number of hrs. worked/week	Salary effective da	ate (dd/mmm/	yyyy) D	ate of death (dd/mn	nm/yyyy)	Date of termina (if applicable) (ation dd/mmm/yyyy)		
	If death occurred after			-						
	Retired Temporary layoff Dismissed Disabled Leave of absence Resigned									
	If plan member was disabled prior to death, was any claim for disability ben Yes No If "Yes", please provide claim number and name of carrier					-	ts filed during	g this period?		
	Claim number	Nar	ne of carrier							
	Deceased dependant's na	ame (last, first, mi	ddle initial)			R	Relationship to plan member			
	Was this death accide	ental? OYes	∩No							
	If "Yes", please have th (page 11) completed a	e Attending Phy		Coroner'	's Statement Date	e of accide	nt (dd/mmm/yyy	y)		
	Did the accident occu	ur while depend	dant was w	orking?						
	⊖Yes ⊖No If "	Yes", please giv	e location a	nd addr	ess of accident.					
	Location of accident	Ado	Iress of accid	ent						
	For Optional Life only	/ - If claim is fo	r spouse, v	vas dep	endant spouse i	insured a	at non-smoke	r rates?		
	⊖Yes ⊖No if "	Yes", attach cop	y of declara	tion						
For plan sponsor administered groups only: If you maintain the eligibility records for the plan member please fill out this section and submit ORIGINAL enrolment form for this plan member.	Most recent effective date member's coverage (dd/n						ns were paid			
Plan administrator's declaration	I certify that the information in this form, and any further verbal or written statement provided by me in the future, is true and complete to the best of my knowledge. The information in this statement will be kept in a Group Benefits life, health, or disability file with Manulife Financial and might be accessible by the claimant or third parties to whom access has been granted or those authorized by law. By providing the information I consent to such unedited release of any information contained herein.									
	Authorized signature				Date signed (dd/m	mm/yyyy)	Area code	and phone number)		
	Mailing address (number,	street)			City	Pro	ovince	Postal code		

2	Plan member's statement for death of a dependant	Deceased dependant's address (number, street)	С	ity	Prov	ince	Postal code	
		Deceased's date of birth (dd/mmm/yyyy) Deceased's marital s	tatus ingle	If deceased was a dep name institution	penda	nt child and at	tending school,	
		Cause of death Date of death (dd/m						
		If deceased died in hospital, please give date admitted	(do	l/mmm/yyyy)				
		At time of death, was the dependant employed?						
		Was he/she dependent on you for support?						
		Was the dependant confined to a hospital when cov						
		Yes No If "Yes," indicate date discharged	(do	l/mmm/yyyy)				
3	Settlement account (Manulife Bank Safe Access Account)	Manulife Financial is pleased to offer a unique settleme beneficiaries may have their insurance policy proceeds (called the Safe Access Account) with our affiliate comp account provides you with easy access to your funds w	depo any,	osited directly into a h Manulife Bank of Ca	nigh-i nada	nterest cheq ("Manulife B	uing account ank"). This	
		 Eligibility requirements This payment option is not available: If total insurance proceeds from a Manulife group policy are less than \$10,000. To minors, courts, trusts, estates, corporations, partnerships or other entities. If the claimant does not have a Social Insurance Number. If the claimant is not a resident of Canada. For some insurance products or Group Benefits plans. 						
		Any claims or claimants that are not eligible for this form of payment or indicate that they do not want a Safe Access Account will be paid their proceeds by cheque. If you need assistance, please contact the appropriate Group Benefits Life Claims Office: Halifax (902) 453-4300 or 1-866-447-4517 Montreal (514) 288-6268 or 1-866-236-6313						

4	Claimant's personal information	Claimant's name (last, first, middle initial)	CI (Claimant's phone number					
		Claimant's mailing address (number, street)		City	Province	•	Postal code		
		Claimant's date of birth (dd/mmm/yyyy)	Claimant's Social Inst	urance Number					
	Claimant's certification and authorization for all death claims	I CELLIN IN THE INFORMATION IN THIS FORM, AND ANY TURNET VEDALOF WHILE STATEMENT PROVIDED BY THE							
		(name of deceased)							
		<u>I understand</u> that Manulife Financial (information related to the deceased's (collectively referred to in this authoriz Information pertaining to this claim, ind health care institution and any other m release and exchange Information req purpose of benefits plan administration Manulife, its reinsurers and/or claim se organizations listed above and/or each Social Insurance Number for tax repor be as valid as the original. <u>I authorize</u> Manulife to share necessar	autopsy of erson or of crator, hea roner and claims ser laim ("Pur nd disclos rposes. <u>I</u> a to version	y or coroners inquest reports organization who has ealth care professional, ind investigative agency, to ervice providers for the urposes"). <u>I authorize</u> ose to the persons or <u>I authorize</u> the use of my in of this authorization shall					
		of opening a Safe Access Account ("S	,. C						
		Manulife Bank Safe Access Account Terms and Conditions If I am eligible for an SAA, <u>Lauthorize</u> Manulife Bank to obtain, verify, give, share and exchand information about me, now and in the future, with any individuals, financial institutions, business other parties with whom I have, or propose to have, financial or personal dealings, or who hole such dealings, such as credit bureaus. My personal information will be used for the purpose of identity and the accuracy of the information I provide. Manulife Bank may collect information we the purposes of administering and maintaining my financial records and as may be otherwise required by law. <u>Lauthorize</u> any person that Manulife Bank contacts under this authorization to information about me. <u>Lauthorize</u> Manulife Bank to record my telephone conversations for the my SAA and to maintain quality service levels. If I do not wish that my telephone conversations <u>Lagree</u> only to communicate with Manulife Bank in writing and request that any response by M writing as well. <u>Lunderstand</u> that information relating to Manulife Bank's privacy policy is avail www.manulifebank.ca or by calling 1-877-765-2265.							
		 not made alternative payment arrange An SAA will be opened for me and Manulife Bank will provide me with (a) an SAA Operating Agreement (" operation of the SAA; (b) a brochure that sets out the fee: Lagree to be bound by the Operati 	proceeds will be depo ents: nt") which will set out the applicable to my SAA he fees set out in the required for tax report est rates from time to ti	t out the terms and conditions for the SAA (the "Brochure"); the Brochure;					
		I understand that if I do not consent to the use of my personal information as outlined in th Bank Safe Access Account Terms and Conditions, I may mark the box below to arrange to proceeds by cheque.							
		◯ I wish to receive the proceeds I	by cheque.						
		<u>I understand</u> that any personal inform authorization will be kept in a group lif limited to: Manulife employees, repres persons to whom I have granted acce	e, health or disabilit entatives, reinsurers	y benefits file. Access s, and service provider	to my per	sonal info	ormation will be		
		Lunderstand that Manulife's privacy p have the right to request access to the inaccurate information corrected.							
CI	aimant's signature	Claimant's signature			Ľ	Date signe	ed (dd/mmm/yyyy)		

Group Benefits Attending Physician's Report

If there is a charge for the completion of this form, payment is the responsibility of the claimant. Please print clearly.

Completed reports should be returned to:	Plan contract number(s)		Account/Division num	iber	Union local	Plan me	ember certi	ficate num	ber
	Plan administrator's name (last, first, middle initial)								
	Plan administrator's mailing	address (nu	imber, street)	City		Province	e	Postal co	ode
	The Medical Certification Canada and the United S of Causes of Death. Whe	States. In th	e interest of accurate	e vital stat	istics, please co	nform to t	the currer	nt Internat	ional List
Physician's report	Deceased's name (last, firs	t, middle init	al)	Place of	death	Dat	te of death	ı (dd/mmm/	/уууу)
	If death occurred in an insti	tution or hos	pital, please give name				ŀ	Age at deat	th
	Residence address at death	n (number, s	treet)	City		Province	9	Postal co	ode
Cause of death Enter only one cause for each of a, b and c.	Disease and condition mean the mode of dying means the disease, injur (a)	such as h	eart failure, asthenia	, etc. It		Interval (a)	between	ı onset aı	nd death
	Antecedent causes. (Morbid conditions, if any, giving rise to the above cause (a) stating underlying causes last). Due to (b)					Interval between onset and death (b)			
	Due to (c)					(c)			
	To your knowledge, dic O Yes O No O		ased ever smoke? <i>N</i> If "Yes", how ma	ny years?	Number of yea	ars			
	Date of first attendance in last illness	(dd/mmm	/уууу)		ate of last atter last illness	ndance	(dd/mmm	1/уууу)	
	If death was due to accid	dent, suicid	e or homicide, speci	fy which a	and describe br	iefly.			
	Was an inquest held? If "Yes," to either of the a		_		sy performed?	Yes	⊖ Ne	0	
	Have you treated or advi Did the deceased, to you five years from any other	ur knowledg	ge, receive treatmen	t during th	ne last	t illness?		◯ Yes ◯ Yes	○ No ○ No
	If "Yes," to either of the above, please provide the following information.								
	Name	Add	ress	Na	ture of illness	/injury		roximate nmm/yyyy)	
							(dd/n	nmm/yyyy)	

Please complete page 10 of this form.

Attending physician's personal information	Attending physician's full name	Specialty	Specialty		
	Address (number, street)	ess (number, street) City		Province	Postal code
	Area code and phone number	bde and phone number Area code and fax number			
	() ()				
Attending physician's signature	Lcertify that the information in this form true and complete to the best of my kno health, or disability file with Manulife Fir has been granted or those authorized b information contained herein.	wledge. The inform ancial and might be	ation in this statement w accessible by the claim	ill be kept in a Gr ant or third partie	oup Benefits life, s to whom access
	Attending physician's signature	Date signed (dd/mmm/yyyy)			

Group Benefits Attending Physician's or Coroner's Statement for Accidental Death

If there is a charge for the completion of this form, payment is the responsibility of the claimant. Please print clearly.

Completed reports should be returned to:	Plan contract number(s)	Account/Division numbe	er	Union local	Plan member certi	ficate number			
	Plan administrator's name (last, first, middle initial)								
	Plan administrator's mailing address (n	umber, street)	City		Province	Postal code			
Attending physician's or coroner's statement for	Deceased's name (last, first, middle init	Date of	injury (dd/mmm/yy	yy) Date of death	ı (dd/mmm/yyyy)				
accidental death	What was the precise nature and	d extent of the injury?	•						
	What was the primary or immed	iate cause of death?							
	Was the deceased ever treated for a similar condition? Yes No If "Yes," where and by whom?								
	Were there any contributing or r		th?						
				e 11 41					
	Was the injury, described above Yes No If "No," please	-	ndent c	of all other caus	es, sufficient to	cause death?			
	O Yes ONo If "Yes," please	e show blood alcohol c	ceased under the influence of alcohol or narcotic drugs? ow blood alcohol content and/or type of drug.						
	Blood alcohol content Typ	e of drug							
	Was an autopsy performed?	Yes 🔿 No		Dia	oo oomrlete see	ge 12 of this form.			

Attending physician's or coroner's personal	Attending physician's or coroner's full name	cian's or coroner's full name					
information	Address (number, street)	City	Province	Postal code			
	Area code and phone number	Area code and fax nu	< number				
	()	()					
Attending physician's or coroner's signature	Leertify that the information in this form true and complete to the best of my kno health, or disability file with Manulife Fir has been granted or those authorized b information contained herein.	wledge. The inform ancial and might be	ation in this statement v accessible by the clain	vill be kept in a Gr nant or third partie	oup Benefits life, s to whom access		
	Attending physician's or coroner's signature		Date signed (dd/mmm/yyyy)			