



Important news about your Group Insurance plan

Manulife Financial is proud to have been selected as your group insurance provider for your Health, Dental and Health Care Spending Account (HCSA). We welcome you as a plan member of the Teledyne DALSA, Inc. plan, effective May 1, 2017.

What's new?

Your contract numbers – Effective on May 1, 2017, your new contract numbers will be **5623** for your Health and Dental benefits and **5624** for your HCSA. It will be important for you to indicate these new contract numbers on all claims submitted to Manulife.

Your certificate number – Your certificate number may have changed. You will find your certificate number on your benefit card included in this kit.

Your benefit card – Your new Manulife benefit card has everything you will need to serve as your payment card (pharmacy), as your identification card (hospital, dentist, etc...) and your travel assistance card. You will notice that your contract number, certificate number and name appear on your card. In addition, you will also find our telephone number and website address to make it easier for you to contact Manulife.

Claims submission – As of May 1st, 2017, send all your claims to Manulife. Remember to indicate your new contract and certificate numbers. Manulife will process and review all your health, dental and HCSA.

It is important to note that the remaining balances in your HCSA will be transferred in the first week of May.

Access to the Manulife Secure Plan Member site – Our plan member site will be available to you as of May 1, 2017. To help you get set up, we will send you an activation code which you should receive, by mail at your residence, the first week of May 2017. If you have not received it by May 15, please contact Manulife for assistance.

We strongly recommend that you access the plan member site as soon as possible and review your personal and dependent information. Should any corrections be required, please contact your local HR representatives.

As your banking information was not part of the information transfer during this transition, you will be able to access and complete the information on the plan member site at any time. Please note that if you do not access the site to include this information, your claims will be paid to you by cheque which will be sent to your residence.

Don't forget for May 1, 2017

- Replace your existing card with your new Manulife benefit card.
- Send all claims to Manulife as of May 1, 2017.
- Register online to take advantage of all the services available to you.
- Read the attached leaflet carefully, it has information on Manulife such as how to learn more about your plan, how to submit claims, and much more.

Any questions?

You can refer to the FAQ (frequently asked question) document that is available to you on the Manulife Group Benefit portal (manulife.ca/TeledyneCanada) or contact the Manulife customer service at 1 800 268-6195, from Monday to Friday between 8 a.m. and 8 p.m. Eastern time.

Welcome to Manulife!